

ADDENDUM

This is with reference to the Notice Inviting Tender for **Annual Maintenance Contract for Housekeeping/Cleaning services at Embassy of India, Asuncion, Paraguay** vide No.ASU/ADM/551/04/2025 dated 28 November 2025.

2. The following paras of the aforementioned tender are hereby amended as follows:

a. 8. VALIDITY OF CONTRACT

The contract, if awarded, shall be valid for a period of ONE YEAR (01 year). The contract may be extended annually on year to year basis, for further 02 years [maximum tenure 03 years from the date of start of work from the initial period] as per the contract signed on same terms and conditions and same rates, subject to satisfactory services provided by the vendor. In case of breach of contract or in the event of not fulfilling the minimum requirements/statutory requirements, the client shall have the right at any time to terminate the contract forthwith in addition to initiating administrative actions for blacklisting etc. solely at the discretion of the competent authority in Mission/Post.

b. 10. Other Conditions, Force Majeure & Penalty Clause

c. Section 5: Draft Letter of Award (as enclosed with this Addendum)

d. Section 6: Contact Details Form (as enclosed with this Addendum)

Sd/-
(Dr. Piyush Singh)
Ambassador/HOC
21.12.2025

Section 5

Letter of Award

No.

Date:

To:

[Name of Contractor]

This is to notify you that your bid dated *[insert date]* for the execution of the Works for *[name of project/Contract]* for the Contract Price of *[amount in figures and in words]*, as corrected and modified in accordance with the Instructions to Tenderers is hereby accepted by *Embassy of India, Asuncion*.

You are requested to proceed with the execution of the Works on the basis that this Letter of Award shall constitute the formation of a Contract, which shall become binding upon you signing the Contract Agreement within seven (7) days.

We attach the Contract Agreement for your perusal and signature.

Signed

Duly authorised to sign for and on behalf of
[Embassy of India, Asuncion]

Date:

Section 6

CONTACT DETAILS FORM

Bidder's description format summary

Name of the Bidding Firm	
Name of Partner(s) & Nationality	
Name of the Authorized Signatory	
Nationality	
Passport No.	
E Mail ID	
Telephone No.	
Fax No.	
Year of Incorporation	
Registration No.	
Service tax no.	
Registered Office & Address	
Branch offices (with address and Contact details) if any	
Average Annual turnover in the <i>last five</i> financial years	
Total Staff Strength with Nationality of Employees	
Total Technical staff percentage	
Nationality of Staff working in Company and to be deputed for work	

DETAILS ABOUT KEY PERSONNEL OF THE BIDDING COMPANY

(With ID proof/supporting documents)

- 1.
- 2.
- 3.
- 4.